

Residents' Steering Group (Meeting of the RSG Core Group)

Monday 15th January 2018

6.30pm to 8.30pm

Meeting organised by NewmanFrancis

Chaired by Howard

Minutes taken by Mekor Newman

Names	
Bernadette Zaparaniuk	RSG Member and resident
Cynthia Brown	RSG Member and resident
Ray Brown	RSG Member and resident
Peter Jeens	RSG Member and resident
Poorvi Mehta	RSG Member and resident
Kasia Abramowicz	RSG Member and resident
Mike d'Souza	RSG Member and Chair of 1 Norbiton
Harry Hall	RSG Member and resident and Chair of CRERA
Jill Preston	RSG Member and resident and Chair of CREST
Linsey Cottington	Norbiton Ward Councillor
Bill Brisbane	Norbiton Ward Councillor
Sheila Griffin	Norbiton Ward Councillor
Niamh Riordain	RBK Communications and Engagement Manager
Tom Bremner	RBK Interim Project Director
Nick Philips	Metropolitan Workshop
Howard Mendick	NewmanFrancis ITHA Service
Mekor Newman	NewmanFrancis ITHA Service
Clive Smith	NewmanFrancis ITHA Service

Apologies were received from Paul Valles and Irundeep Singh

1	<p>Welcome, Introductions. Signing of Code of Conduct</p> <p>NewmanFrancis welcomed everyone to the Resident Steering Group and thanked everyone for coming. <i>Everyone introduced themselves.</i></p> <p>RSG members were asked to sign the TOR. <i>It was noted that the Councillors are already subject to the Council's Code of Conduct.</i></p>	
2	<p>Matters Arising from the Previous Minutes</p> <ul style="list-style-type: none"> Niamh to distribute Job Description to RSG members. Minutes and key documents will be put on the NewmanFrancis website in January. 	<p>ACTION:</p> <p>RBK/NIAMH</p> <p>NEWMANFRANCIS</p>

	<ul style="list-style-type: none"> • Study visit for RSG Members. RBK will arrange this. Niamh will circulate some dates soon. Niamh requested that residents email her with details of estates they would like to visit. • The Council will organise further study visits linked to the bidders and these will be open to the whole community. • News about the Short-listed Bidders – the RSG has been sent a list of the short-listed bidders from the Council. Niamh has also followed up with the original long list, following Harry’s enquiry. <i>(Niamh to re-circulate the original email to Harry as he didn’t receive it).</i> • Piper Hall space and Regeneration Room in Tadlow and access for Community Groups - Niamh is looking at the management of Piper Hall and will update at next meeting. • Inviting the Members to a future RSG Meeting and questions for members. Howard will email some questions to the RSG. The RSG were also invited to send on their questions to NewmanFrancis. Then a meeting will be set up. (Tom advised that it might be best to wait until after the local elections). • Resident Compact. Agreed this will be worked into the Resident Charter. NewmanFrancis will work with the RSG to develop a Resident Charter for the Regeneration. It was also agreed that the Resident Charter will be an agenda item for the next RSG meeting in February. • Outreach - RSG requested that NewmanFrancis have a greater presence on the estate. Howard advised that this is being worked into the work programme for the next 3 months. This will include some weekend outreach work. 	<p><i>RBK/Niamh to update RSG. RSG to provide details of estates</i></p> <p><i>RBK to update RSG at future meetings</i></p> <p><i>RBK/Niamh</i></p> <p><i>RBK/Niamh</i></p> <p><i>NewmanFrancis/RSG</i></p> <p><i>NewmanFrancis/RSG</i></p> <p><i>NewmanFrancis</i></p>
<p>3</p>	<p>Update on the Procurement Process – Niamh & Tom (RBK)</p> <p>Niamh and Tom presented an update on the Procurement Process.</p> <ul style="list-style-type: none"> • Dialogue stage has started - the four introductory meetings with the four bidders has happened • Design and social value sessions will take place up to March • This will be followed by the second stage when the four bidders will g down to three • The RSG procurement reps have taken part in a session with Savill’s on the bidding process and how it works <p><i>(The RSG procurement reps, Poorvi, Steven and Peter gave feedback on the session which looked at the online process and how the training so far has provided an overview of the Regeneration process).</i></p> <ul style="list-style-type: none"> • There has been a small change to the process. The strategic brief will now go out in the 3rd stage to the shortlisted three bidders, giving 	

	<p>more time to work on the Brief. This is the same for the Social Value brief which will focus on the strategic vision and objectives.</p> <ul style="list-style-type: none"> • Pinnacle: the RSG questioned Pinnacle’s involvement in the bidding process and posed a potential conflict of interest as Pinnacle are already involved in Kingston in resident participation. Tom advised the council’s legal section had ensured that there is a clear separation. Tom added that Pinnacle cannot be excluded from the procurement process because of their involvement in other (unconnected) work in the Borough. • The RSG advised that Pinnacle have attempted to separate the residents and expressed further concerns about their role on CRE itself as well as their relationship with the Procurement process on CRE. Tom offered to share legal documentation which would provide evidence that there is clear separation within Pinnacle. Tom also offered to invite the Chief Executive (<i>Charlotte Adan</i>) to a future RSG meeting to provide assurances that the process is transparent and fair. Residents thought this was a good idea. • However, the RSG made it clear they have real problems with Pinnacle taking part in the bidding process and working on the estate. • The RSG requested a clear, simple timeline outlining the Procurement Process 	<p>RBK</p> <p>RBK</p> <p>RBK</p>
<p>4</p>	<p>Presentation and Q&A Session with Metropolitan Workshops on the Design Brief (Nick Phillips, Metropolitan Workshops)</p> <p>Tom introduced this agenda item. Tom added that there would be more time to work on the Strategic Development Brief and that today’s comments would be used to update the Brief and that another draft would be circulated.</p> <p>Nick advised that essentially the structure of the brief has not been changed as this was based on previous consultation. The updates provided at this meeting would relate to comments made by residents and fed into the brief.</p> <p>What is the Strategic Development Brief? Nick explained that the brief is an ideas document for the bidders so that they know what the Council’s requirements are. It acts as a bench mark document on what is important to the Council and residents.</p> <p><i>The RSG then reviewed the questions and the answers provided by the Council and Metropolitan Workshops:</i></p> <p>Parking: Ray raised concerns about the lack of parking. Nick advised that parking will be prioritised for existing residents. New residents may be advised that their new property will not come with a parking space. Nick added that this is very common in London although Harry questioned whether this would work in an outer London borough like Kingston?</p>	

It was agreed that parking will be a topic for discussion in the Masterplanning process and would include a strategy for effectively managing parking on the estate and allocating spaces (disabled and visitors' parking etc).

Cycle Routes: Sheila said that there would need to be an integrated proposal with other important routes for residents (such as a cycle route to the hospital). *Nick advised that cycle parking is based on dwelling size and that the Mayor's traffic strategy will also have an influence on the Master Plan. Nick added that it will be important to get views from residents on important routes.*

Oysters Cards for residents: Harry made the point that most residents are employed. Harry felt that the written response seemed to suggest that most residents are out of work.

Pollution Monitoring

Stephen raised pollution monitoring. How is this going to be managed? Nick advised that the Mayor's future strategy has a drive around health and air quality and that developments on the scale of CRE will need to show how pollution will be reduced and good air quality maintained.

Public Realm, Gardens and Open spaces

Nick advised that it is normal for blocks to have their own access to communal areas. Nick advised on the guidance of these spaces relating to features, usage types of play space requirements, quantity and location. All of these will be considered in the Master Planning process.

Play Facilities

Ray expressed concerns that some play facilities may be sited off the estate. Nick confirmed that the facilities will be on the estate. Nick advised that the bidders have been informed about current open spaces and usage and will need to demonstrate that they can provide sufficient open space and play facilities. Nick added that the amount of play space required must consider forecasts around the number of children on CRE so that bidders must abide by best practice when putting forward their ideas.

Harry made the point that residents need to know from the start about what are the **legal requirements** around design, as well as what can and can't be influenced by residents.

Nick will set out what the bidders requirements are around **public open space** provisions after reviewing the amounts currently on estate. Residents asked if this could be illustrated pictorially.

Fixtures and Fittings: RSG felt the response didn't say anything. It was agreed that as the project moves forward that there will need to be more clarity around fixtures and fittings.

Clive confirmed that the wording in the brief about fixtures and fittings perhaps suggests this may not be so far, a priority. Tom suggested that the Council re-looks at this in terms of sustainability and value for money and reports back to the RSG.

	<p>that they were working too much for the Council. Mekor added that although contracted by the Council, NewmanFrancis worked to support residents. NewmanFrancis offered to provide testimonials from residents on other projects.</p> <p>The RSG also discussed recent actions taken by the Council which had led to doubt in the minds of some residents. It was felt that 3 recent appointments could potentially lead to less emphasis on resident engagement as well as moves to reduce social housing. Bill responded by saying that he had been part of the interview process for one of these appointments and felt the process had been fair and transparent and that there was no hidden agenda.</p> <p>The RSG also mentioned that there are rumours on the estate that Madingley will be the first block to be demolished and will be replaced by more student accommodation.</p> <p><i>Finally....Howard promised to make sure that Bernadette is provided with some wheat free refreshments in future!</i></p>	
	<p>The meeting finished at 8.45pm</p>	

Next meeting Monday 19 February 2018

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